CITIZEN AGENDA ITEM

Anyone wishing to request an agenda item or offer comments or concerns about city matters, are asked to complete this form and return it to the City of Bayard – City Clerk's Office, 445 Main Street, PO Box 160 Bayard, **by Noon on Friday prior to the City Council meeting**. If the Friday prior to the City Council meeting is a holiday, the deadline is by noon on the previous day.

For the meeting date of: _____

Please clearly state your comment or concern:

_____

_____

_____

Please state what action you would like the Council to take:

_____

_____

_____

Does this item require the expenditure of funds? YES _____ NO _____

Date: _____

Name: _____

Address: _____

Telephone: _____

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

This item may be referred to a committee for a recommendation to the City Council.

Referred to _____ Committee.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Action Taken:

_____

_____

Completed by: _____ Date: _____